

## National Honor Society Chapter Bylaws Morgan High School

**ARTICLE I: NAME AND PURPOSE** Section 1 - The name of this chapter shall be the Morgan High School Chapter of the National Honor Society. Section 2 - The purpose of this chapter shall be to create an enthusiasm for scholarship, to promote worthy leadership, to stimulate a desire to render service, and to encourage the development of character in the students of Morgan High School.

**ARTICLE II: MEMBERSHIP** Section 1 - Membership in this chapter shall be known as active, honorary, and graduate. Active members become graduate members at graduation. Graduate and honorary members have no voice or vote in chapter affairs. Section 2 - Membership in this chapter is an honor bestowed upon deserving students by the faculty, and shall be based on the criteria of scholarship, leadership, service, and character. Section 3 - Eligibility a. Candidates eligible for induction to this chapter must be members of the junior or senior class. Students may not induct after the fall of their senior year. b. To be eligible for selection to membership in this chapter, the candidate must have been in attendance for a period of at least one trimester at Morgan High School, unless they have moved during the summer prior to their senior year. c. Candidates eligible for selection to the chapter shall have a minimum cumulative GPA of 3.75 (for those inducted before fall 2020, this is 3.65). This scholastic level of achievement shall remain fixed, and shall be the required minimum level of scholastic achievement for admission to candidacy. All students who rise in scholarship to or above this standard by the end of their junior year may be admitted to candidacy for selection into the society at the start of senior year. d. Upon meeting the grade level, attendance, citizenship (no U's), and GPA standard requirements, candidates shall then be considered based upon their service, leadership, and character.

**ARTICLE III: SELECTION OF MEMBERS** Section 1 - The selection of members to this chapter shall be by a majority vote of the Faculty Council consisting of the junior class advisers. The chapter Adviser shall be a nonvoting ex officio member of the Faculty Council. Section 2 - Prior to selection, the following shall occur: a. Students' academic records shall be reviewed to determine scholastic eligibility. b. Students who are eligible scholastically ("candidates") shall be notified and asked to complete and submit the National Honor Society Application for further consideration for selection. c. The faculty of Morgan High School shall be requested to evaluate candidates determined to be scholastically eligible. d. The Faculty Council shall review the application and faculty evaluations in order to determine membership. Section 3 - The selection of new active members shall be held once a year, following official distribution of grades over the summer and the beginning of the new school year; the induction ceremony will occur by the end of October each year. Section 4 - Candidates become members when inducted at the induction ceremony. Section 5 - Once selected and inducted, all members are expected to maintain the standards by which they were selected and maintain all obligations of membership. Section 6 - A student who is an active member of the National Honor Society who transfers to this school from another will automatically be accepted for membership in this chapter, following the receipt of acceptable notification from the former chapter. The Faculty Council shall grant the transferring member one trimester to attain the membership requirements and, thereafter, this member must maintain those requirements in order to retain his or her membership.

**ARTICLE IV: DISCIPLINE AND DISMISSAL** Section 1 - Any member who falls below the standards of scholarship, leadership, service, or character may be considered for dismissal from the Morgan High School Chapter of the National Honor Society. A member of the National Honor Society is expected to maintain his or her academic standing and take an active role in leadership and service in his or her school and community. Section 2 - If a member's cumulative GPA falls below the standard in effect when he or she was selected (minimum cumulative GPA of 3.65 for members inducted October 2020 or prior; minimum cumulative GPA of 3.75 for members inducted after October 2020), he or she will be given a warning and a time period (generally of one marking period) for improvement. If the cumulative GPA remains below standard at the end of the warning period, the student will be subject to further disciplinary action by the Executive Council, which may include dismissal from the chapter. Section 3 - If a member fails to perform any of the published obligations of membership, he or she will be given a warning and a time period for improvement. If the obligation remains unmet at the end of the warning period, the student will be subject to further disciplinary action by the Executive Council, which may include dismissal from the chapter. Section 4 - Violation of the law or school regulations as outlined in the discipline policy of Morgan High School can result in immediate dismissal of a member, especially and including cheating. Section 5 - Offenders of the school conduct code (such as use of profanity, failure to comply, unexcused absence, excessive tardiness (more than 4 tardies in one class in one grading term), etc.) will receive a warning notification. A conference may be requested by either party (Executive Council, student, or parent). If the member is involved in another violation of the school conduct code, the member may be considered for dismissal. Section 6 - In all cases of pending dismissal: The member will receive written notification from the adviser or Executive Council indicating the reason for possible dismissal. The member and adviser will discuss the written notification in a conference. Situations that involve flagrant violations of school rules or the law can warrant disciplinary action without a written warning. When a student is dismissed or resigns, he or she is no longer a member and may not be reconsidered for membership in the National Honor Society. Section 7 - In lieu of dismissal, the Executive Council may impose disciplinary sanctions upon a member as deemed appropriate.

**ARTICLE V: OFFICERS** Section 1 - The officers of the chapter shall be chief executive president and presidents and with the advisers constitute the Executive Council. Section 2 - Student officers shall be elected at the last meeting of the previous school year. All returning active members with a 3.9 cumulative GPA or higher are eligible to run for a position as an officer. All active members of the chapter are eligible to vote. Students selected as senior class officers or general student body officers are not eligible to run as president. Students running for office must submit an application by an announced deadline. Applications will be approved by the Executive Council. Section 3 - A majority vote of the junior class members and the Executive Council shall be necessary to elect any officer of this chapter. The top 12 candidates receiving votes shall be considered elected. If the first vote does not yield a majority, a second vote shall be taken of the remaining candidates receiving the highest number of votes. Students serving as class officers or general student body officers are not eligible for election to the Executive Council. The following duties should reflect the responsibilities developed for officers in the local chapter: Section 4 - It shall be the duty of the chief executive president to determine meeting agendas; run chapter and executive board meetings; monitor members participation in meetings and activities and intervene as needed; and keep the advisor informed of any and all NHS-related activities, concerns, and ideas. Section 5 - The presidents over service

(2), shall plan and implement all service projects and activities (minimum of two per semester); solicit ideas for service projects from members; coordinate committees to help facilitate service projects; monitor service activities; and report service plans, progress, and outcomes to the chapter advisor. Section 6 - The presidents over mentoring (2), shall contact NHS members interested in mentoring; determine mentors' strengths and interests; meet with advisor and others to determine "at risk" freshmen and their needs; match NHS members with freshmen; monitor mentoring throughout the year; plan and implement a minimum of two mentor-mentee socials; serve as a resource for ideas for mentors; and problem solve with mentors. Section 7 - The presidents over tutoring (2), shall check the tutoring requests weekly; connect appropriate NHS member for each tutoring request; check progress of each tutor request within five days of initial contact; intervene as needed; update tutoring list as necessary; monitor tutoring activities; and report plans and progress to advisor. Section 8 - The induction coordinator shall plan each induction ceremony; create invitations and programs for each induction ceremony; procure materials needed for the ceremonies; solicit and monitor member contributions to ceremonies; send invitations and thank-you notes to administrators for each ceremony; and coordinate an induction committee. Section 9 - The publicity coordinator shall create, copy, and hang signs of notification for all member meetings; create and submit meeting announcements to be read on morning announcements (usually about a week prior to the meeting date); submit articles of NHS activities to school newspaper for each edition; submit article of NHS activities to the Morgan County News at least once per trimester; advertise service projects to school; coordinate publicity committee. Section 10- The secretary shall take attendance at all meetings; collect mentoring and tutoring documentation hours from the mentoring and tutoring vice presidents each month; collect service documentation hours from the service vice presidents each month; update hours accrued by NHS members to the president and advisor by the 15th of each month; notify vice president and advisor by December 1 and April 1 of any members who lack 10 NHS-related service hours. Section 11- The historian shall document, via written word and photography, all NHS activities, including service projects, mentor-mentee socials, inductions, etc.; collect memorabilia from NHS activities as appropriate (induction ceremony programs, for example); and compile documentation in a clear and organized fashion. Section 12 – The treasurer shall review membership dues and ensure members are current with their dues, coordinate with the advisers on budget issues, track incoming funds from fundraisers to ensure they are used/dispensed properly.

ARTICLE VI: EXECUTIVE COMMITTEE Section 1-The executive committee shall consist of the faculty adviser and the chapter officers. Section 2 - The executive committee shall have general charge of the meetings and the business of the chapter.

ARTICLE VII: MEETINGS Section 1 - Meetings of this executive committee shall be weekly. Section 2 – Executive committee members shall attend 75% of the committee meetings. Committee members not maintaining this level will be removed after the second grading period and will not be considered as president status for graduation.

Section 3 – If a president is removed for any reason, the vacant position will be filled by vote of the executive committee. The eligible members for consideration shall consist of those members who applied but were not elected to the executive committee.

Section 4 - All chapter members are expected to attend all regularly scheduled chapter meetings.

ARTICLE VIII: ACTIVITIES Section 1 - The chapter shall determine one or more service projects for each trimester. Section 2 - All members shall regularly participate in these projects, for a total of 3 or more chapter service hours per trimester. Section 3 - These projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educationally defensible; and be well planned, organized, and executed. Section 4 - Each member shall have the responsibility of choosing and participating in an individual service project that reflects his or her particular talents and interests and is approved by the chapter adviser. This is in addition to the chapter projects to which all members contribute. Individual service hours shall total 3 or more per trimester

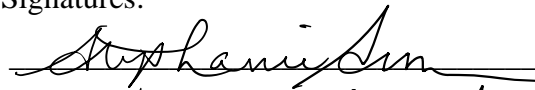
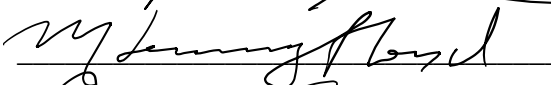
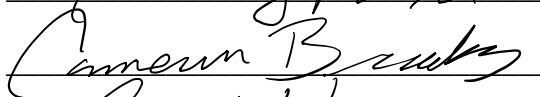

ARTICLE IX: DUES Section 1 - Annual dues for this chapter shall be \$20.00. Section 2 - Dues will be payable to the chapter adviser by way of the school cashier within 30 days of induction. (This Article affects all chapter members inducted September 2008 and beyond.)

ARTICLE X: POWERS Section 1 - The chapter adviser is given the authority to supervise the administration of chapter activities, as delegated by the school principal. Section 2 - The principal shall reserve the right to approve all activities and decisions of the chapter. Section 3 - These bylaws are designed to amplify provisions of the national constitution and cannot contradict any components thereof. The chapter is obligated to adhere to the provisions of the national constitution in all activities it undertakes.

ARTICLE XI: AMENDMENTS Section 1 - These bylaws may be amended by a two-thirds vote of the chapter, provided notice of the proposed amendment has been given to members at least one month prior to the vote. The exceptions are Articles III and IV (selection and discipline), which are developed by the Faculty Council with the approval of the principal. Section 2 - Bylaws and amendments must be consistent with the constitution of the National Honor Society.

Date of last approved revisions: March 7, 2019

Signatures:

 Stephanie Simister—adviser  
 Jeremy Floyd—adviser  
 Cameron Brooks—Chief Executive President  
 Crae Wilson—Principal

Chapter President Chapter Vice President, Service Chapter Vice President, Mentoring Chapter Vice President, Tutoring Chapter Induction Coordinator Chapter Publicity Coordinator Chapter Secretary Chapter Treasurer School Principal Faculty Council Member Faculty Council Member Faculty Council Member Faculty Council Member Faculty Council Member Chapter Advisor